DQP Core Group Conf Call
Regular Meeting

November 7, 2012

Phone number: (877)807-5706; Participant Code: 253115 (sponsored by CCWD)

Membership of DQP Core Group:

Clackamas Community College	Elizabeth Lundy (absent) elizabethl@clackamas.edu	Eastern Oregon University	Sarah Witte (present) switte@eou.edu
Community College & Workforce Dev	Larry Cheyne (absent) larry.cheyne@state.or.us	OUS Chancellor's Office	Karen Marrongelle (present) Karen_Marrongelle@ous.edu
Tillamook Bay Community College	Connie Green (present) green@tillamookbay.cc	Portland State University	Gary Brown (present) browng@pdx.edu
Umpqua Community College	Mark Williams (absent) mark.williams@umpqua.edu	University of Oregon	Dev Sinha (absent) dps@uoregon.edu
Co-Director	Ron Baker, (present) ronbakeredd@yahoo.com	Co-Director	Carol Schaafsma (present) schaafsmac@lanecc.edu
Lane Community College	Sonya Christian (absent) christians@lanecc.edu, Anna Kate Malliris (present) mallirisa@lanecc.edu	Don McNair (present) mcnaird@lanecc.edu,	Lynn Nakamura (present) nakamural@lanecc.edu,

1. Budget
   - Principles for Institutional subcontract   Carol
     - Reviewed document Carol sent out
     - Maybe have 2 levels: Standard for all participants and Exceptional for those that go above the standard
     - Could start with a baseline and an ending point and then divide into progress points between and then reward for the progress
     - May be okay to allow that core team schools get more financial reward. Might be better to think less in terms of core team schools and more in terms of work produced
     - Recognition is more important than the small amount of money
   - Tracking in-kind contributions   Lynn
     - Reviewed the document Lynn created
     - Need to come up with $510,000 in in-kind contributions statewide over the 3 years of the grant
     - The form would provide a way to collect and make visible the information on the website
     - This will become a web-based form
     - Needs to be simple and maybe include a low-ball average value of work at different levels of staff which would be applied to meetings and work inside the institution
     - Could ask for input on the form at the informational session- forms they have used in the past

- Nov. 21 meeting agenda:
  - Co-coordinators doing institutional consultation   Ron, Carol
  - Specifically, there is not enough money to travel to everybody and try to define who and when visits are necessary (consultations adjacent to conferences,

2. Agenda for Information Forum on November 14th at 2:00   Carol, Ron
   - Progress on Work Plans
   - NILOA data?
   - Future meeting dates and conference dates
   - What else do you think institutions need to hear/discuss?
     - Lane's ongoing role as fiscal agent
     - Agenda will be coming out with invitations

3. Transition Plans   Carol, Ron
   Any questions or thoughts from our last conversation? Nothing raised.

4. Deadlines
   - Institutional work plan follow-up   Ron, Carol
     - Deadline is Dec. 1, 2012
   - NILOA survey   Carol
     - 6 schools have not submitted their survey and that is holding up the ability to process the data
     - We currently do not have a complete list of leads
     - Ron and Don will follow up and with OUS and CIA and then confirm that the people we have listed are willing to serve as the leads

5. DQP Conference
   - Debrief Oct. conference: how did it go?   Carol
     - Have evaluation form feedback
     - Peggy Maki presentation clarified that assessment & teaching and learning are integral. Some seem to understand this and some don't.
     - There was some angst but there was excitement about participating in something that is more global. On the other hand, some faculty are starting to link DQP with MOOCs movement, Credit for Prior Learning, etc. and that there is a shift in Higher Education and no one knows what it will look like in the near future as well as the longer term.
   - Initial planning for spring   Carol, Ron, Gary
     - Group work time for each institution
     - Opportunity for institutions to showcase their deliverables
     - Something in the genre of Peggy Maki's presentations might be good
     - May 17th? PSU?
   - Change January 9th video conference meeting?   Carol
     - First week of term so not a great time
     - Need clarity about what the video conferences are intended to accomplish

- o Student success conference, chatter software, etc. could take the place of the video conferencing to allow connection between the campuses
- o Cancel Jan 9th conference and reschedule later if there is a necessity

6. Next Meetings: (877)807-5706; Host Code: 510577; Participant Code: 253115
   - Information Forum: November 14th, 2:00 to 3:00 p.m.
   - Core Group Meeting: November 21st, 2:00 to 3:00 p.m.
   - IT and IR meeting: November 28th, 2:00 to 3:00 p.m.
   - State-wide conference: May 17th at PSU?