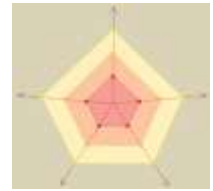# DQP Core Group Conference Call
September 19, 2012
Phone number: (877)807-5706; Participant Code: 253115 (sponsored by CCWD)

Membership of DQP Core Group:

Clackamas Community College	Elizabeth Lundy, **present** elizabethl@clackamas.edu	Eastern Oregon University	Steve Adkinson, **absent** sadkinson@eou.edu Sarah Witte, **present** switte@eou.edu
Community College & Workforce Dev	Larry Cheyne, **present** larry.cheyne@state.or.us	Oregon Institute of Technology	Brad Burda, **absent** bradley.burda@oit.edu
Lane Community College	Sonya Christian, **present** christians@lanecc.edu Lynn Nakamura, **present** nakamural@lanecc.edu	OUS Chancellor's Office	Karen Marrongelle, **present** Karen_Marrongelle@ous.edu
Tillamook Bay Community College	Connie Green, **absent** green@tillamookbay.cc	Portland State University	Gary Brown, **present** browng@pdx.edu
Umpqua Community College	Mark Williams, **present** mark.williams@umpqua.edu		
Co-coordinator	Ron Baker, **present** bakerr@lanecc.edu	Co-coordinator	Carol Schaafsma, **present** schaafsmac@lanecc.edu

1. **Debrief September 10th Quarterly Videoconference Meeting (Carol)**- *not discussed*

2. **October Conference on the 25th and 26th (Sonya)**
   - **Individual Registration Fee:**
     o Reviewed 3 year conference budget prepared by Lynn Nakamura
     o Fall Conference fee of $60 per attendee. All present in agreement.
     o If there is pushback from institutions, think about how OUS and CCWD might provide additional support and what ways we may be able to defray the costs in the future.

   - **Conference Agenda Review:**
     o Ron Baker and Carol Schaafsma will be contacting each of the presenters to discuss the presentation and get some information for the website and for logistics on the day (A/V, room set-up, etc)
     o Draft Agenda will be put on website this Friday
     o Horizontal Alignment work at the conference:
       ▪ At end of year, we will want to be able to take outcomes for each/some degrees, map them, identify gaps and overlaps in alignment, strive to close those gaps and try to come up with one map across institutions. This process may identify where institutions and DQP might shift in response to this.

- At the Fall Conference, OUS schools in a room and CC in a room. This is the beginning of the work for the institutions and Carol & Ron will be working with the institutions to move toward the year end outcome.
- Opportunity for OUS and CCs to look at the larger picture… could we do this for a BA generally or do we focus on a more specific discipline (maybe moving out to other disciplines) and then try to abstract it up to the BA? Identify approach and then specific institutions to do the work.
- Some institutions have been working with just specific discipline requirements (eg. Writing) instead of a specific discipline degree so need to think about how this then merges into looking at the degree holistically.

- **Registration Form on Website:**
  - http://pln.lanecc.net/studentsuccess/2012/09/05/dqp-registration-form/

3. **DQP Technology Update (Ron and Larry)** - *not discussed*

4. **Hiring of Tech Specialist Update (Lynn)** - *not discussed*

5. **Institutional Work and Budgets (Carol)**
   - Document from Carol Schaafsma was sent out. Her thinking in this proposal:
     - Institutional Alignment work is the least costly because it is attached to the work already being done and there is no travel, etc. involved.
     - Horizontal Alignment work is harder and requires a lot more collaboration so people have to get together to accomplish the work. This will not be done by all institutions but will be a sampling that develops the representation of the specific degree in Oregon. That would be the deliverable. In the end, however, all of the institutions would need to be involved in understanding and agree that the representation is how the degree works.
     - Vertical Alignment work does not require everyone to be involved to meet the terms of the grant. May want to limit the number of institutions because of the cost and time involved. Again, this would be a sampling who will work on whether there really is a "ratcheting up".
   - Unsure of whether an institution can participate in horizontal alignment if it has not done the institutional alignment. If they have looked deeply at outcomes but have not done the spiderweb mapping, we do not want to necessarily frustrate the faculty by going back and discussing it again. We may need to look for a way to move them forward.

6. **Tracking In-kind Contributions (Lynn)** - *not discussed*
7. **Institutional Survey (NILOA) (Sonya)** - *not discussed*
8. **Public Agenda Research (Sonya)** - *not discussed*
9. **Template for Institutional Workplan (Ron)** - *not discussed*
10. **Advisory Committee (Carol)** - *not discussed*
11. **WICHE Update (Karen)** - *not discussed*

12. AACU Quality Collaborative (Karen, Elizabeth, Gary) *- not discussed*

13. Next Meetings:
- IT meeting: September 26th from 2:00-2:50 p.m.
- Core Group meeting: October 3rd from 2:00-3:30 p.m.
- Informational Forum: October 10th from 2:00-2:50 p.m.