

Oregon Win-Win Initiative, Abridged Timeline & Checklist for year two of grant (revised 4/8/13)

Community colleges' (CCs) responsibilities are highlighted in light blue.

Win-Win FINAL Activities and Data Reporting Deadlines for Spring and Summer 2013		
Activities and Responsible Party	Due Date	Done? ☑
CC LEAD RESPONDS to offer to HELP WITH STUDENT OUTREACH 🍷 or 🖐️	15 Apr	<input type="checkbox"/>
TS does student outreach with colleges, as requested	Apr – May	<input type="checkbox"/>
TS INTERVIEWS/SURVEYS CC Leads to measure impact of Win-Win 📞 or ✍️	Apr – May	<input type="checkbox"/>
Conference call with all Leads and Leadership Team; day/time TBA 📞	Apr – May	<input type="checkbox"/>
CC continues OUTREACH / ADVISE AND RE-ENROLL potentially eligible students ✍️	Apr – June	<input type="checkbox"/>
CC tracks IN-KIND contributions ✍️	Apr – July	<input type="checkbox"/>
TS creates & sends draft presentations to CCs for their approval (for Cliff's 1 Aug gig) ✍️ (more info to follow)	20 June	<input type="checkbox"/>
CC REPORTS FINAL DATA to TS (w/ possibly one other data reporting too; stay tuned)	8 July	<input type="checkbox"/>
CC modifies and returns presentation to TS (for Cliff)	10 July	<input type="checkbox"/>
TS sends FINAL DATA and narrative report to CCWD 📁	16 July	<input type="checkbox"/>
CCWD sends FINAL DATA and narrative report to IHEP 📁	23 July	<input type="checkbox"/>
CC REPORTS IN-KIND CONTRIBUTIONS <u>through 31 Aug</u> ✍️	25 July	<input type="checkbox"/>
IHEP's Cliff Adelman presents all states' Win-Win info at National Press Club 🗣️	1 Aug	<input type="checkbox"/>
TS sends IN-KIND contributions to fiscal agent 📁	2 Aug	<input type="checkbox"/>
Fiscal agent sends FINAL FINANCIAL report to IHEP including IN-KIND 📁	15 Aug	<input type="checkbox"/>
☺ That's it, WE DID IT! Let's celebrate w/ a wrap-up conference call. Day/time TBA☺	July – Aug	<input type="checkbox"/>
SUMMARY LIST OF FINAL DATA REPORTING by COLLEGES For complete list see <i>One Line Summary</i>		
<u>ELIGIBLE STUDENTS</u> ✍️ Total number, # not located, # awarded degree, # declined degree, # did not respond <u>POTENTIALLY ELIGIBLE STUDENTS</u> ✍️ Total number, # missing math, # missing English, # not located, # not contacted <u>POTENTIALLY ELIGIBLE STUDENTS RE-ENROLLED / ADVISED</u> ✍️ Total number potentially eligible students re-enrolled, # already have degree, # received advising and list of classes needed to graduate, # returning to school and when	8 July The LAST data submission! 😊	<input type="checkbox"/>

Questions? Contact the Coordinator, Tammie Stark at tammie.stark@state.or.us or at 541.942.7757.